



6 May 2008

Dear Parent/Guardian

**GCSE MEDIA STUDIES TRIP TO BBC TV CENTRE, LONDON –27 JUNE 2008**

I have arranged for the Media Studies students to visit the BBC TV Centre in Wood Lane, London on **Friday 27 June 2008**. The group will be taken on an official tour of the studios and facilities at Television Centre, which will give them a valuable insight into television broadcasting.

We will leave Chauncy at 1.30 pm and travel by coach to London returning to Chauncy at approximately 7.30 pm. The cost of this trip including return coach transport to London will be **£13.50**. Students will be allowed to wear smart casual clothes for this visit but will need to wear uniform for morning school. They will also need to bring a packed lunch and drinks (no glass bottles or fizzy drinks please). I have 40 places for this trip, which will be offered on a first come, first served basis.

If you would like your son/daughter to visit the BBC, please fill in the slip below and return it to school by **Monday 19 May 2008** with payment in a sealed envelope to the form tutor.

If you have any concerns or queries, please do not hesitate to contact me.

Yours sincerely

**C Allison (Mrs)  
Head of Media Studies**

-----

**To: Form Tutor by Monday 19 May 2008.**

I would like my son/daughter .....Form .....  
to visit the BBC TV Centre in London on **Friday 27 June 2008**.

I enclose £13.50 \*cash/cheque (cheques payable to 'The Chauncy School').

**Emergency contact number for this visit (one only please) .....**

Signed: .....Parent / Guardian      Date: .....

